

WELCOME TO PORT HURON NORTHERN

1799 Krafft Rd., Port Huron, MI 48060 • 810/984-2671
www.phasd.us • School code: 233084

The entire staff at Port Huron Northern High School is dedicated to making each student successful in high school and in their lives after high school. Students are strongly encouraged to make the most of their time at Northern by working hard in every class every day and by getting involved in any of Northern High School's wide range of clubs, activities, fine arts, or athletics. It is our expectation that students model good citizenship every day.

The policies and procedures contained in this planner are designed to help the school run smoothly so that you will have a successful year at Port Huron Northern. This information has been carefully prepared to help you adjust to our school and become an integral part of it.

PRINCIPAL

Charles G. Mossett

ASSISTANT PRINCIPALS

Ethan Barden

Lisa Duman

Jason Kasparian, Athletic Director

Vision:

The Port Huron Area School District will provide a personalized, world-class education for each student today to shape tomorrow's community and global leaders.

Mission:

We will advocate for our students and families in partnership with our community to assure their success inside and outside of school; continuously innovate our practices and programs to improve student achievement; and educate in ways that are relevant, relationship driven, and rigorous.

ADVOCATE. INNOVATE. EDUCATE.

MASCOT – Husky

COLORS – Blue & Gold

The Port Huron School District does not discriminate on the basis of race, color, national origin, sex, age, disability, height, weight, religion, or marital status in its programs and activities. Inquiries regarding the district's nondiscrimination policies should be directed to Administrative Services (2720 Riverside Drive., Port Huron, MI 48060 – Phone: 810/984-3101).

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WHERE TO GO AND WHO TO SEE IF YOU HAVE A QUESTION?

REGARDING	SEE	LOCATION
Athletics	Activities Calendar	Athletic Office
Attendance	Mrs. Taylor	Attendance Office
Books	Mr. Wing	Media Center
Bus Information	Mrs. Taylor	Attendance Office
Bus Passes	Mrs. Taylor	Attendance Office
Colleges	Your Counselor	Counseling Office
	CeCe Sumpter	Counseling Office
Co-op/School to Work	Mrs. Peattie	School Store
Clubs	Club Sponsor	Clsrm/Main Off/See Listing
Drivers Education	Mr. Wing	Library
Dual Enrollment	Your Counselor	Counseling Office
E20/20	Mr. Barden	Attendance Office
First Aid	Mrs. Taylor	Attendance Office
Fundraising Raising Activities	Mrs. Green	Main Office
Grading	Individual Teacher	Classroom
Graduation	Mrs. Madley	Main Office
Graduation Requirements	Your Counselor	Counseling Office
Library Information	Mr. Wing	Media Center
Lockers	Mrs. Madley	Main Office
Lost and Found	Secretary	Main Office
Media/AV Equipment	Mr. Wing	Media Center
Parking Permits	Mrs. Madley	Main Office
Paw Pad	Mrs. Peattie	School Store
Personal Problems	Your Counselor	Counseling Office
Schedule or Changes	Your Counselor	Counseling Office
Scholarships	Your Counselor	Counseling Office
	CeCe Sumpter	Counseling Office
Senior Class Information	Class Sponsor	Classroom
Signing In/Out	Mrs. Taylor	Attendance Office
Skyward	Mrs. Whymer	Counseling Office
Student Council	Mrs. Tinsley	Room 123
Testing	Your Counselor	Counseling Office
Transcripts	Mrs. Whymer	Counseling Office
Use of School Facilities	Mrs. Green	Main Office
Work Permits	Mrs. Spencer	Athletic Office

CLUBS AND ACTIVITIES

Art Club.....	Pam Brown/Victoria Hussey
Band.....	Erick Senkmajer
Book Club.....	Ashley VanValkenburg
Choir	Tammy Palazzola
Color Guard.....	Erick Senkmajer
Dance Team.....	TBA
DECA (Distributive Education Clubs of America)...	Linda Peattie
Diversity Club.....	Jason Kasparian
Drama.....	Renee Barr
Figure Skating.....	Jennifer Carolan
Fun Fitness.....	Gordie Farnsworth
Gay Straight Alliance.....	Cathy Murray
Grow Club.....	Jerrod Black/Pam Brown
Girl Up	Kris Houle
Hero's In The Hallway.....	Gail Markkopolous/Janet Smith
Husky Link.....	Dena French
Key Club.....	Anna Jamison
Mock Trial.....	Dana DesJardins
Newspaper.....	Bryan Becker
NHS (National Honor Society).....	Gordie Farnsworth
Peer Listening.....	Dena French
Quiz Bowl.....	Lisa Schleicher/Michelle Dunham
Quota.....	TBA
SHA	Anna Jamison
Ski Club.....	Kris Houle
Stage Hands.....	Denise Selby
Student Council.....	Amy Tinsley
Students for a Healthy American (SHA).....	Anna Jamison
TREE.....	Anthony Marchione
Wildfire.....	Gordie Farnsworth
WORW 91.9 (Radio Station)	Ron Neal
Writing Club.....	Michelle Zyrowski
Yearbook.....	Kim Nielson

SCHOOL DAY

1 st Hour.....	7:35 - 8:34	4 th Hour*	A – 10:50 – 11:17
2 nd Hour.....	8:39 - 9:38		B – 11:22 – 11:49
3 rd Hour	9:43 - 10:45		C – 11:54 – 12:21
5 th Hour	12:26 – 1:25		
6 th Hour	1:30 – 2:30		

*The lunch period will consist of one module of time (A, B or C) during the 4th hour.
The remaining modules will be the regular 4th hour assigned class.

GENERAL INFORMATION

ACADEMIC SCHOLAR'S DIPLOMA REQUIREMENTS PM NO 346 REVISED

Students in the Port Huron Area School District who desire to qualify for the Academic Scholar's Diploma must, upon entering high school, select a program of studies which is outlined below. To qualify, the student must demonstrate advanced proficiency through performance on both verbal and mathematics sections of the Scholastic Aptitude Test and/or the American College Test composite score equal to, or in excess of, the 75th percentile. Students who wish to qualify for this diploma must provide the appropriate scores no later than April 1 of the year they graduate. Academic Scholars must also demonstrate proficiency on the Michigan Merit Exam in all areas.

To graduate from a high school in the Port Huron Area School District, a student must have accumulated at least 22 credits, and completed the school district requirements of 44 semester courses/one-half Carnegie units after eight semesters of high school and earn a grade point average of at least 3.5 after seven semesters of high school.

The program of studies is as follows and is effective for the class of **2013**:

A. ENGLISH LANGUAGE ARTS

Four years of instruction in language arts with at least one Advanced Placement course in English language arts.

B. MATHEMATICS

Four years of instruction in mathematics and at least one Advanced Placement course in mathematics.

C. SCIENCE

Three years of progressively advanced instruction in science, which will include one credit each in biology, chemistry and physics. The student must also take one Advanced Placement course in the sciences.

D. SOCIAL STUDIES

Three years of instruction in the social studies and at least one Advanced Placement course in the social studies.

E. WORLD LANGUAGE

Two years of progressively advanced instruction in world languages.

F. VISUAL, PERFORMING AND APPLIED ARTS

One year of instruction in visual, performing or applied arts or any course on the approved fine arts list.

G. PHYSICAL EDUCATION

One semester of instruction in physical education.

H. HEALTH EDUCATION

One semester of health education.

Transfer students are eligible if they meet all the criteria and requirements as verified by their transcripts.

CITIZENSHIP

Husky pride! Good citizenship is important and expected. Your citizenship is a contribution to our school image, our community, our state, and our nation. Good citizenship is a prerequisite for participation in all activities. Our gift to ourselves is self-discipline; our gift to others is respect.

CIVILITY POLICY

Some of these provisions were adopted from a school district in Southern California, which already had civility rules in place:

1. Expected Level of Behavior:
 - a. School and school district personnel will treat parents and other members of the public with courtesy and respect.
 - b. Parents and other visitors to schools and school district facilities will treat teachers, school administrators, other school staff, and district employees with courtesy and respect.
2. Unacceptable/Disruptive Behavior:
 - a. Disruptive behavior includes, but is not necessarily limited to, behavior which interferes with or threatens to interfere with the operation of a classroom, an employee's office or office area, areas of a school or facility open to parents/guardians and the general public, and areas of a school or facility which are not open to parents/guardians and the general public.
 - b. Using loud and/or offensive language, swearing, cursing, using profane language, or display of temper.
 - c. Threatening to do bodily or physical harm to a teacher, school administrator, school employee or student regardless of whether or not the behavior constitutes or may constitute a criminal violation.
 - d. Damaging or destroying school or school board property.
 - e. Any other behavior, which disrupts the orderly operation of a school, a school classroom, or any other school board facility.
3. Parent Resource: Any parent who believes he/she was subject to unacceptable/disruptive behavior on the part of a staff member should bring such behavior to the attention of the staff member's immediate supervisor, appropriate executive director, assistant superintendent or the superintendent.
4. Authority of School Personnel:
 - a. Authority to Direct Persons to Leave School or School Board Premises:

Any individual who acts without regard to the above, may be directed to leave the school or school board premise by a school's principal or assistant principal, or in their absence a person who is lawfully in charge of the school, any district level administrator, including the superintendent of schools, and executive director, a director, or the district's safety officer or a facility security officer. If the person refuses to leave the premises as directed, the administrator or other authorized personnel shall seek the assistance of law

enforcement take such action as is deemed necessary. If the offender is threatening personal harm, an employee may contact law enforcement.

b. Authority to Deal with Persons Who are Verbally Abusive:

If any member of the public uses obscenities or speaks in a demanding, loud, insulting, and/or demeaning manner, the employees to whom the remarks are directed shall calmly and politely warn the speaker to communicate civilly. If the verbal abuse continues, the employee to whom the remarks are directed may, after giving appropriate notice to the speaker, terminate the meeting, conference or telephone conversation. If the meeting or conference is on school or school board premises, any employee may request that an administrator or other authorized personnel direct the speaker to promptly leave the premises. If the person refuses to leave the premises as directed, the administrator or other authorized personnel shall seek the assistance of law enforcement and request that law enforcement take such action as is deemed necessary. If the offender threatens the employee, the employee may contact law enforcement.

c. Abusive, Threatening or Obscene E-Mail or Voice Mail Messages:

If any district employee receives an e-mail or voice mail message that is abusive, threatening, or obscene, the employee is not obligated to respond to the e-mail or return the telephone call. The employee may save the message and contact the School District Assistant Superintendent.

Legislative Intent: It is the intent of the School Board to promote mutual respect, civility, and orderly conduct among district employees, parents, and the public. It is not the intent of the School board, however, to deprive the person of his or her right to freedom of expression. The intent of this policy is to maintain, the greatest extent reasonably possible, a safe, harassment-free workplace for teachers, students, administrators, other staff and parents and other members of the community. In the interest of presenting teachers and other employees as positive role models, the school board encourages positive communication and discourages disruptive, volatile, hostile, or aggressive communications or actions.

CLASS ADVISORS

Class of 2017	Mrs. Gail Markopoulos and Mrs. Janet Smith
Class of 2018	Mrs. Sue Falk and Mrs. Leanne Olsen
Class of 2019	Mrs. Kris Houle and Mr. Anthony Marchione
Class of 2020	Mr. Jerrod Black and Mrs. Shannon Gibson

CLOSED CAMPUS POLICY

Northern has a **Closed Campus Policy**. Students **may not leave the school grounds during school hours without permission**. Students who violate this rule will be subject to disciplinary action. **(One-day suspension)**

COMPUTER USE

The Port Huron Area School District has an acceptable use policy regarding computer use in any building. Please be aware that all computer activities must be school appropriate. If a website you type in is blocked, you are not allowed to access that site. The use of proxy servers is strictly prohibited for any reason. Any inappropriate computer use will result in severe consequences such as suspension and/or loss of computer privileges.

Educational Material for Parents and Students (Content Meets MDCH Requirements)

Sources: Michigan Department of Community Health, CDC and the National Operating Committee on Standards for Athletic Equipment (NOCSAE)

UNDERSTANDING CONCUSSION

Some Common Symptoms

Headache	Balance Problems	Sensitive to Noise	Poor Concentration	Not “Feeling Right”
Pressure in the Head	Double Vision	Sluggishness	Memory Problems	Feeling Irritable
Nausea/Vomiting	Blurry Vision	Haziness	Confusion	Slow Reaction time
Dizziness	Sensitive to Light	Fogginess	“Feeling Down”	Sleep Problems
		Grogginess		

WHAT IS A CONCUSSION?

A **concussion is a type of traumatic brain injury** that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning or a sudden stopping and starting of the head. Even a “ding,” “getting your bell rung,” or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven’t been knocked out.

You can’t see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to play on the day of the injury and until a health care professional says they are okay to return to play.

IF YOU SUSPECT A CONCUSSION:

- 1. SEEK MEDICAL ATTENTION RIGHT AWAY** – A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don’t hide it, report it. Ignoring symptoms and trying to “tough it out” often makes it worse.
- 2. KEEP YOUR STUDENT OUT OF PLAY** – Concussions take time to heal. Don’t let the student return to play the day of injury and until a health care professional says it’s okay. A student who returns to play too soon, while the brain is still healing, risks a greater chance of having a second concussion. Young children and teens are more likely to get a concussion and take longer to recover than adults. Repeat or second concussions increase the time it takes to recover and can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. They can be fatal. It is better to miss one game than the whole season.
- 3. TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION** – Schools should know if a student had a previous concussion. A student’s school may not know about a concussion received in another sport or activity unless you notify them.

SIGNS OBSERVED BY PARENT:

- Appears dazed or stunned
- Is confused about assignments or position
- Forgets an instruction
- Can’t recall events prior to or after a hit or fall
- Is unsure of game, score, or opponent
- Moves clumsily
- Answer questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes

CONCUSSION DANGER SIGNS:

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. A student should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Slurred speech
- Repeated vomiting or nausea
- Weakness, numbness, or decreased coordination
- Convulsions for seizures
- Cannot recognize people or places
- Becomes increasingly confused restless or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously.)

HOW TO RESPOND TO A REPORT OF A CONCUSSION:

If a student reports one or more symptoms of a concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of athletic play the day of the injury. The student should only return to play with permission from a health care professional experienced in evaluating for concussion. During recovery, rest is key. Exercising or activities that involve a lot of concentration (such as studying, working on the computer, or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rests breaks, be given extra help and time, spend less time reading, writing or on a computer. After a concussion, returning to sports and school is a gradual process that should be monitored by a health care professional.

Remember: Concussion affects people differently. While most students with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

To learn more, go to www.cdc.gov/concussion.

DANCES

The same rules of conduct and discipline apply at dances as during the regular school day. Failure to abide by these rules will result in consequences. All dances at Northern are pre-sold. **NO TICKETS WILL BE SOLD AT THE DOOR.** Dances are open to Northern students and their guests only. Northern students wishing to bring a non-Northern student guest must have a guest pass signed by a Northern Administrator prior to purchasing a ticket. All Northern attendees must have photo ID to enter the dance.

Dance Rules

1. RESPECT yourself and others
2. Stay on your own two feet and keep your hands off the ground
3. Contact of any type in the swimsuit area is not appropriate at any time.
4. Just **DANCE**

DRESS CODE – VIOLATORS WILL BE DISCIPLINED

All students should be neat, clean, and appropriately dressed for school. Appropriate dress is as follows:

1. Wear shoes that protect your feet.
2. Clothing must be modest: No midriff, back, butt or cleavage may be displayed. No sagging pants, spaghetti straps, halter tops, or strapless tops. Straps on shirts must be the width of three fingers. Shorts must be at fist length – skirts at finger tip length.

3. Hoods, headscarves and sweatbands are not allowed. Hats and caps are for the outside and should be removed upon entering the building.
4. Sunglasses are for the outside unless prescribed by a doctor and cleared through your counselor.
5. Items that advertise, display, or represent such things as tobacco, alcoholic beverages, drugs, obscenities, sex, weapons, violence, or gangs are not allowed. Anything that is racially or ethnically derogatory, or that display a double meaning that can be taken inappropriately are also not allowed.
6. Chains or other jewelry that may cause disruption are not to be worn.
7. Undergarments are not to be visible.
8. The less skin exposed the better.
9. If a staff member requires you to change, you are required to comply.

Inappropriate dress may result in disciplinary action.

DRIVING AND PARKING REGULATIONS

Parking stickers will be issued to applicants who:

1. Present copies of a current registration, proof of insurance, valid driver's license.
2. Have no outstanding fees, fines, books, uniforms, or school property.
3. Paid the current sticker fee (sticker cost is determined in August for the upcoming year).

Only vehicles issued a parking permit will be allowed to use the **student parking lot**. Students are **NOT** to park in the staff lot unless they are issued a special permit. At the beginning of the year, permits are issued on a seniority basis (seniors, juniors, then sophomores).

Students who develop a pattern of tardiness, excessive absence, or poor academic progress may have their permit revoked.

Cars are not permitted to leave during the school day without permission (i.e. medical appointments, college classes, co-op assignments). Students are not allowed to sit in parked cars in the parking lot. Reckless driving will not be tolerated. **Students who violate rules and regulations pertaining to the parking lot will have their permits revoked.**

EDUCATIONAL DEVELOPMENT PLAN (EDP)

Every student in the state of Michigan is required to have an Educational Development Plan (EDP) starting in 7th grade. The Port Huron Area School District with support from the St. Clair County Regional Educational Service Agency (RESA) uses Career Cruising as it's tool for students to develop their EDP. Career Cruising is a web tool designed to help students develop career and educational goals and the path needed to reach these goals. You can access your students EDP by visiting www.careercruising.com.

Login: phnorthern, password: huskies

Student Login: s(student number) ex: s4500XXXX, password: last name(lowercase) ex: smith

You can use Career Cruising to log a student's four year schedule, course numbers and titles are preloaded into the program. To do this:

1. log into the students career cruising account
2. lick on *my progress*
3. click on *education plan* on the left
4. select grade for student
5. select courses

GRADUATION REQUIREMENTS

1. To graduate from a high school in the Port Huron Area School District a student must have accumulated at least 22 credits, 18 of which shall be in specific content areas as follows:

English Language Arts	4 credits (8 semesters)
Social Studies	3 credits (6 semesters)
Mathematics	4 credits (8 semesters)
Science	3 credits (6 semesters)
World Language	2 credits (4 semesters)
(Requirement may have been met in middle school starting with class of 2016)	
Health	½ credit (1 semester)
Physical Education	½ credit (1 semester)
Visual, Performing, & Applied Arts	1 credit (1 semester)

2. The courses required for graduation shall be distributed as follows:

Grade 9 ELA Grade 9	2 semesters
Health (see #4)	1 semester
Algebra	2 semesters
Geometry if student passed 8th grade Algebra test	
Biology or Chemistry	2 semesters
Physical Education (see #5)	1 semester
US History	2 semesters
Electives	2 semesters

Grade 10 ELA Grade 10	2 semesters
Civics	1 semester
Economics	1 semester
Geometry	2 semesters
Algebra II with 9th grade geometry credit	
Chemistry or Physical Science	2 semesters
AP Chemistry or AP Biology with 9th grade chemistry credit	
Electives	4 semesters

Grade 11 ELA Grade 11 or	
AP Language and Composition	2 semesters
Advanced Algebra	2 semesters
Science	2 semesters
World History	2 semesters
Electives	4 semesters
or	
St. Clair County TEC	6 semesters
Students choosing TEC take World History in 12th grade and no electives in 11th grade	

Grade 12 ELA Grade 12 or	
AP Language and Composition	2 semesters
Mathematics	2 semesters
Elective	8 semesters
or	
St. Clair County TEC	6 semesters
World History no electives in 12th grade	Students choosing TEC take

3. All students are required to take the Michigan Merit Exam before graduation.
4. Students may postpone the Health requirements until the 10th, 11th or 12th grade.
5. Students may satisfy the physical education requirement during any given year of their high school career. The high school principal may waive the physical education requirement by the student successfully completing four semesters of marching band or by completing four seasons of athletic participation in the school athletic program during the high school years.
6. Seniors who have fully completed graduation requirements shall be allowed to participate in any school sponsored graduation activity which includes, but is not limited to, Senior Assembly and Commencement, providing they have attended the required practices and maintained the appropriate behavior expectations.
7. No student shall be issued diplomas by a high school without special approval from the principal, unless they have been in attendance at the high school for two semesters. Students transferring to a high school during the senior year, generally, will receive their diplomas from the high school where they did the major portion of their work
8. Students who have been classified as seniors, and who have been assured of what they need to do to meet graduation requirements, may be excused to take courses at a college for college/high school credit, with the approval of the principal and following the “Dual Enrollment” guidelines established by the State of Michigan.
9. Students who complete their graduation requirements in summer school, after their class graduates, shall receive the diploma when the requirements are met.
10. No student may take fewer than six classes in any given semester without special permission by the principal. Special permission to take five credits may be granted if the educational needs of the senior student are best served by a reduced schedule. Requests for permission and approvals for permission must be in writing and kept on file at the high school. A reduced schedule may be granted so the student may take a college course.

HALL PASSES

Don't leave your class without first being issued a hall pass by your teacher. A responsible, mature student will take care of restroom needs and obtain class supplies during passing time. Restroom passes should be limited to emergencies.

HARRASSMENT , INTIMIDATION & BULLYING POLICY

The Port Huron Area School District prohibits acts of harassment, intimidation or bullying and is firmly committed to its prevention and elimination in the District, as well as the additional requirements set forth in “Matt’s Safe School Law”, Public Act 241 of 2011. Refusing to tolerate harassment, intimidation or bullying is expected of district administrators, teachers, volunteers, and all other employees. The Principal of each school is responsible for ensuring that the policy is implemented. All pupils are protected under the policy and bullying is equally prohibited without regard to its subject matter or motivating animus. This policy will be publicized by placing a copy on the District’s website and in the Student Code Handbook.

HOMEROOM

The homeroom is the smallest organizational group in the school. Students are assigned alphabetically by grade for the duration of high school. Its purposes are to receive report cards and to facilitate routine administrative tasks. Homeroom does not meet on a daily basis.

HONOR CORDS

Students who participate in the following activities for four years will receive an honor cord for each activity. Band, Broadcasting, Choir, Mock Trial, Diversity Club, Drama, Key Club, Marching Band, Renaissance, SHA, Student Council, Tree, Quiz Bowl and Destination Imagination. If a student participates in yearbook and The Husky Herald (newspaper) for three years they will also receive an honor cord for each activity. All students who have earned an Academic Scholar Diploma and/or maintain a 3.5 GPA for their duration of high school will earn an honor cord for each successful accomplishment.

The Honor Cords that our students earn will be worn at their Senior Assembly and Commencement Ceremony.

LUNCHTIME

During lunchtime students are only allowed in the hallways in front and behind the cafeteria and the 200 hall.

PERSONAL CURRICULUM

The new Michigan Merit Curriculum (MMC) is implemented with the intent to assure a quality education for all Michigan public high school students. An education closely linked with a student's career path may require adjustments or accommodations to the general curriculum. The Michigan Department of Education has provided schools guidelines for implementing the Personal Curriculum legislation. Contact your counselor for further information. To learn more about the Michigan Merit Curriculum, please visit:

Personal Curriculum Parent and Educator Guide

http://www.michigan.gov/documents/mde/PC_Guide_Final_5_12_09_277958_7.pdf

REPORT CARDS/PROGRESS REPORTS

Report cards will be issued every six weeks. Report cards will be sent home with students with the exception of the final report card for each semester, which will be mailed home. Students will receive progress reports each marking period -- progress reports will be distributed by teachers to each student. The dates of distribution for report cards and progress reports will be posted on the PHN website at the beginning of each school year. Parents and students are encouraged to obtain a log-in and password to access parent connect and student connect, allowing them to have daily access to grades, assignments and other important school information relating to the student. Please contact the counseling office for more information.

REPORT CARD SCHEDULE

1st Semester September 6, 2016 – January 26, 2017

7 weeks	September 6 – October 14, 2016	29 days
6 weeks	October 17 – December 2, 2016	31 days
7 weeks	December 5 – January 27, 2017	30 days
20 weeks	Total 1st Semester	90 days

2nd Semester January 30, 2017 – June 15, 2017

6 Weeks	January 30 – March 10, 2017	28 days
6 weeks	March 13 – April 28, 2017	29 days
7 weeks	May 1 – June 15, 2017	33 days
19 weeks	Total 2nd Semester	90 days

PROGRESS REPORT SCHEDULE

September 23 th	February 17 th
November 4 th	March 31 st
December 16 th	May 19 th

SEARCH AND SEIZURE

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school authorities may search a student, student lockers and desks under the circumstances outlined below and may seize any illegal, unauthorized or contraband materials discovered in the search. Student lockers and desks are school property and remain at all times under the control of the school district: however, students are expected to assume full responsibility for the security of their lockers and desks. Students should not expect privacy regarding items placed in school property because school property is subject to search at any time by school officials. Periodic, general inspection of lockers and desks may be conducted by school authorities for any reason at any time without notice, without student consent and without a search warrant. This includes canine searches.

A student's failure to permit searches and seizures provided in this policy will be considered grounds for disciplinary action. A student's person and/or personal effects (e.g., purse, book bag, athletic bag) may be searched whenever a school official had reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. If a properly conducted search yields illegal or contraband materials, such finds shall be turned over to proper legal authorities for ultimate disposition.

STUDENT IDENTIFICATION

A student **MUST** identify himself/herself (correct name and grade) when asked to do so by any staff member. A student **MUST** accompany any teacher, counselor, administrator, or other adult staff when asked to do so. Failure to fully comply with this policy, either by refusing, ignoring, or falsely identifying self, may result in suspension from school.

TARDY POLICY *(A complete copy of PHN's Attendance Policy is on the PHN Website)*

To maximize the amount of instructional time per period, students are expected to be in class promptly. By encouraging promptness, the school is aiding the students in developing self-discipline and a sense of responsibility. Both teachers and administrators will deal with tardiness. A student is considered tardy if he/she is not in the classroom when the final tardy bell rings. Students must possess a pass from a staff member to be excused from a tardy. A student who is more than 10 minutes late is considered absent.

Each tardy will be considered ½ of an absence toward the maximum allowed. On the fourth tardy, the student will be issued a detention by the teacher. Each subsequent tardy results in a referral to their Assistant Principal and discipline will be invoked by the A.P.

TEXTBOOKS

The Port Huron Area School District provides textbooks to each student on a one on one basis. Textbooks are distributed at the beginning of the school year at student orientation. To ensure proper identification, the student must write his/her name in the front cover of the book in the space provided. It is the student's responsibility for the student to maintain the textbook issued to him/her. There should be no writing, underlining, or highlighting in the textbook. The originally issued textbook must be returned to the school at the end of the course in good condition.

Students dropping a class must return their textbook to the media center. Students will be charged for a book issued to them that is lost, stolen, or destroyed. If an issued textbook is not returned to the school, for any reason, the student will be charged accordingly. A returned textbook not issued to the student does not cancel the charge. The replacement charge of the textbook will be charged. Students will be charged for books they damage/deface, but are still fit for use. Failure to return a textbook or pay for missing/damaged textbooks will result in no extra or co-curricular activities including but not limited to athletics.

VISITORS

The school policy is to accept only those visitors who have legitimate business to attend to at the school. Guests and visitors must register in the main office. Parents are always welcome. Student visitors are not allowed. Visitors are expected to leave promptly when their business is completed.

Port Huron Northern Uniform Discipline Policy

COMPUTER FRAUD:

- 1st occurrence -- Suspension up to 5 days/parent contact/recommendation for expulsion if appropriate
- Repeat violations -- 10 day suspension/parent contact/recommendation for expulsion if appropriate

DEFIANCE OF SCHOOL PERSONNEL'S AUTHORITY:

- 1st occurrence -- Detention/retention/suspension
- Repeat violations -- Retention/suspension

DESTRUCTION OR DEFAACEMENT OF SCHOOL PROPERTY:

- 1st occurrence -- Suspension of up to 10 days (conference with parent) – restitution to be made

FIGHTING:

- 1st occurrence -- 3 to 5 day suspension – Probationary Contract
- 2nd occurrence -- 10 day suspension *

GANGS – Students participating in gang membership, gang signs, gang graffiti, and/or other known gang activity (i.e. wearing beads):

- 1st violation -- 5 day suspension/referral to proper policy authorities (if appropriate)/parent contactst
- 2nd violation -- 10 day suspension/referral to proper policy authorities – recommendation for expulsion

NON-SCHOOL BUSINESS TARDY:

Each tardy will be considered ½ of an absence toward the maximum allowed.

- 4th occurrence -- Detention
- Repeat violations -- Referral to Assistant Principal

OTHER SERIOUS VIOLATIONS:

Extortion Bomb Threats Stink Bombs
Harassment/Bully-like behavior Pagers/Cell Phones Physical Assault
Possession and/or use of explosives False Fire Alarms Arson
Aggressive behavior toward school employee

- 1st violation -- Up to 10 day suspension/possible expulsion *

ROLLER BLADING /SKATEBOARDING

No roller blading, skateboarding or scootering on school property.

SELLING DRUGS:

1st occurrence -- 10 day suspension and recommendation for expulsion

SMOKING (inside):

1st occurrence -- Suspension (3 days)

Repeat violations -- Suspension *

SMOKING (outside):

1st occurrence -- Suspension (1 day)

Repeat violations -- Retention/Suspension

OFF CAMPUS:

1st occurrence -- Suspension (1 day)

Repeat violations -- Suspension (up to 5 days)

TRUANCIES:

1st occurrence -- Detention/parent contact

Repeat violations -- Suspension

USE AND/OR POSSESSION OF A WEAPON AND/OR LOOK-ALIKE WEAPON:

-- 10 day suspension and recommendation for expulsion

USE, POSSESSION OR UNDER INFLUENCE (alcohol, drugs, etc.):

1st occurrence -- Suspension (10 days)

Repeat violations -- Suspension (10 days)*

* and/or consideration for an alternative program which may better meet the student's needs (i.e., Adult Education).

NOTES:

1. A student may be placed on probation for any of the above infractions.
2. Parent contact (phone or mail) is made with every suspension.